

Opening doors to volunteering

Attend
Academy

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Centre



European Year of Volunteering 2011

Workshops funded by the Cabinet Office for the European Year of Volunteering 2011
An ILM Development Programme, designed and delivered by **Attend Academy**

Managing risks that inclusive volunteering bring

One-day workshop 09.45 – 16.00

Aim of the Session:

To enable delegates to successfully manage risks within their volunteering programmes that can arise when diversifying their current volunteering demographic.

Learning Objectives

By the end of this session, delegates will:

- understand and explain key terms and concepts related to risk
- Identify and assess the nature of risks pertinent to their own volunteering programme
- identify appropriate strategies to manage these risk from a range of options
- feel confident in applying the principles of risk management and assessment(s)
- have made a number of key contacts for future support and networking

This workshop provides the opportunity for delegates to identify the key areas of risk management and risk assessment relevant to inclusive volunteering. Delegates will consider the application of principles to volunteering locally and how to develop suitable strategies to proactively minimise risk, identifying which may be most appropriate in their own circumstance.

Outline agenda

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| 09.45 – 10:00 | Registration and coffee |
| 10.00 – 10.25 | Welcome, introductions & agreeing outcomes for the day |
| 10.25 – 11.15 | The risks we face – an introduction |
| 11.15 – 11.30 | Coffee |
| 11.30 – 12.10 | Identifying significant risks |
| 12.10 – 12.45 | Assessing risks |
| 12.45 – 13.30 | Lunch |
| 13.30 – 14.10 | Managing risk |
| 14.10 – 14.45 | Action planning |
| 14.45 – 15.00 | Coffee |
| 15.00 – 15.40 | Action planning – feedback and discussion |
| 15.40 – 16.00 | Review of personal objectives and closing context |