

Leading in a Volunteering Environment



An ILM Development Programme designed and delivered by
Attend Academy

Leadership in practice

One-day workshop 09.45 – 16.00

Aim of the Session:

These sessions are designed to develop the leadership skills of participants, who take a lead on developing projects and are responsible for motivating other volunteers to contribute to them.

Learning Objectives

To enable participants:

- To understand and explain the principles of effective delegation
- To develop skills in allocating individual roles and responsibilities
- To identify how they can apply principles of leadership that enhance their own volunteering projects

This session will allow participants to consider how effective delegation can enhance their ability to lead and motivate volunteers. It will also give them the opportunity to consider a relevant case study in some depth and explore the various options in leading volunteers as they seek to ensure success for the aspects of volunteering projects they are responsible for.

Outline agenda

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| 09.45 – 10:00 | Registration and coffee |
| 10.00 – 10.15 | Welcome, introductions & agreeing outcomes for the day |
| 10.15 – 11.15 | Delegation (Authority, accountability, responsibility) and key steps |
| 11.15 – 11.30 | Coffee |
| 11.30 – 12.20 | How to delegate in volunteering projects |
| 12.00 – 12.45 | Case study: Leadership in a volunteering context |
| 12.45 – 13.30 | Lunch |
| 13.30 – 14.45 | Case study: Leadership in a volunteering context (continued) |
| 14.45 – 15.00 | Coffee |
| 15.00 – 15.50 | Applying lessons learnt in volunteering projects |
| 15.50 – 16.00 | Review of outcomes and closing context |