

Leading in a Volunteering Environment



An ILM Development Programme designed and delivered by
Attend Academy

Mentoring in a volunteering context

One-day workshop 09.45 – 16.00

Aim of the Session:

To develop participants' knowledge, skills and confidence, in undertaking a mentoring role with new volunteers, within the context of their volunteering project.

Learning Objectives

To enable participants:

- To understand the role of a mentor and techniques for boundary setting
- To develop communication skills
- To develop active listening skills
- To understand and explain issues around confidentiality
- To understand and explain support and supervision arrangements

This session will incorporate discussions of how participants can be effective in mentoring volunteers within the context of their project. The supporting activities will give participants the opportunity to explore how they may develop their own skills, and also understand the value of mentoring for the teams they are involved in and within the wider volunteering project.

Outline agenda

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| 09.45 – 10:00 | Registration and coffee |
| 10.00 – 10.15 | Welcome, introductions & agreeing outcomes for the day |
| 10.15 – 11.15 | Definitions, roles and responsibilities |
| 11.15 – 11.30 | Coffee |
| 11.30 – 12.20 | The mentoring context and active listening |
| 12.45 – 13.30 | Lunch |
| 13.30 – 14.05 | Mentoring in practice 1 – Observing |
| 14.05 – 14.45 | Mentoring in practice 2 – Having a go |
| 14.45 – 15.00 | Coffee |
| 15.00 – 15.45 | Know your limits – Boundaries and confidentiality |
| 15.50 – 16.00 | Summary and recap of key learning |